**Dallas CPCU Society Chapter Planning Meeting Agenda**

**11:00 AM CST, December 8, 2022**

1. **Welcome:** A meeting of the CPCU Society Dallas chapter board meeting was called to order at 11:25 am on December 8, 2022 by President Tia Tolbert.

* Board Members Present:
* Chapter President - Tia Tolbert
* President Elect - David Owen
* Immediate Past President – Tony LaRocca
* Treasurer - Ksenia Wilder
* Recording Secretary - Fredricka Myles
* Director – Martinique Castal
* Director – Peter Morford
* Director/Chair - Precious Norman-Walton
* Director – Jonelle Young
* Director/Chair - Megan Jones
* Guest – Marissa Holland was elected as a director to fill an open seat

1. **Recognition:** The Dallas Chapter honored Megan Jones as the chapter’s 2022 Volunteer of the Year
2. **Succession Planning:** Board and Chair open positions

* 1 Director opening remaining
* Vice President
* Web Master/Communications Chair

**Committees:**

* Community of Good Works – community involvement
* All Industry Day
* Membership – member outreach, discussed potentially having a monthly chapter new member call
* DE&I
* Student Outreach – consider how we may support collegian and Pathways
* Development/Education – recurring CE offering and offer classes or study options
* Scholarship

1. **Voting Items**

* Motion was set forth and passed to appoint Marissa Holland as a Director to fill an immediate vacancy

1. **Financials**

* Review of financials for 2022 and set budget for the 2023 calendar year
* Reviewed the Institutes recommendation around the number of board members who should attend the 2023 Leadership Summit
* 2 - $50 and 1 - $20 Amazon gift card were returned to Ksenia

1. **Next Steps:**

* End of the year celebration is scheduled on Monday, December 19th. More information is forth coming.
* We will be putting a meeting on the agenda to schedule time to contact new members and recruits
  + This meeting can be used to recruit and share information from the chapter.
  + Martinique will do an email blast to all Dallas chapter members getting the awareness out for the upcoming January meeting.
    - Will use the January meeting as an onboarding orientation for new board members.
* Precious will draft the social media blast and send to Megan as she prepares to assist with these responsibilities.
* Precious will be sending out the ballot for the 2023 board and officers
* Martinique shared a few nuances that impact the efficiency Are we able to upload our chapters information on Linked In as open?
  + I spoke with Jessica from the Institutes and am awaiting a response
* Commit to having good representation at each meeting
* 2023 CPCU Dallas Chapter agenda – Next year’s meeting cadence
  + Will host monthly board/chapter meetings the 3rd Thursday of the month
  + Will host a 1- hour quarterly board meetings to allow voting of items

**Adjournment:**

Meeting adjourned at 2:00 pm by President Tia Tolbert

Minutes submitted by: Fredricka Myles, Recording Secretary